

VFC Vaccine Borrowing Report

Guidance:

VFC-enrolled providers are expected to maintain an adequate inventory of vaccine for their non-VFC-eligible patients. VFC vaccine cannot be used as a replacement system for a provider's privately purchased vaccine inventory. The provider must assure that VFC vaccine supply is adequate to meet the needs of the provider's VFC-eligible patients and that borrowing VFC vaccine will not prevent a VFC-eligible child from receiving a needed vaccination because VFC vaccine was administered to a non-VFC eligible child. Borrowing would occur only when there is lack of private-stock vaccine due to unexpected circumstances such as a delayed vaccine shipment, vaccine spoiled in-transit to provider, or new staff that calculated ordering time incorrectly. The reason cannot be provider planned borrowing from VFC stock.

Directions for use of this form:

When a provider has borrowed VFC vaccine for administration to a non-VFC-eligible child, this form must be **COMPLETELY FILLED OUT** for each non-VFC-eligible child receiving a VFC vaccine. **Each VFC vaccine a child receives must be listed on a separate row.** As soon as the borrowed doses of VFC vaccine are replaced by private stock vaccine, the form must be faxed to the immunization program, and the provider should keep a copy of the completed form in the office records.

Attention:Lori King

Fax Number:605-773-4113

Time period of __/__/__ to __/__/__

Clinic/Provider Name:

Office Contact Name:

Telephone Number/ fax:

E-mail address:

VFC Number:

Vaccine Borrowed	Patient Name/Patient Identifier	DOB	Date Borrowed	Reason no private stock vaccine was available (circle one)	Date vaccine returned to VFC stock
				1.Private stock order shipment delayed 2.Private stock order non-viable on arrival 3. other (specify)	
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				1.Private stock order shipment delayed 2.Private stock order non-viable on arrival 3. other (specify)	
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"I hereby certify, subject to penalty under the False Claims Act (31 U.S.C. § 3730) and other applicable Federal and state law, that VFC vaccine dose borrowing and replacement reported on this form has been accurately reported and conducted in conformance with VFC provisions for such borrowing and further certify that all VFC doses borrowed during the noted time period have been fully reported on this form."

Provider Name: _____ Provider Signature: _____ Date: _____